



# CENTRAL LONDON CTC

## Committee Meeting Minutes

Held Wednesday 13 March 2023 at 19.00  
via Zoom

**Present:** Nick Bloom, Paul Foster (chair), Jenny Hung, Richard Jaggard, Tom James, Christine Johnson, David Kurtz, Jon McColl (minutes), Richard Philpott, Linus Rees (until 20.30).

	Item & minute	Action
1.	<b>Apologies for absence:</b>	
2.	<b>Minutes of previous meeting:</b> These were agreed as a true and correct record.	
3.	<b>Matters arising:</b> 5.3: JM reported that Karim did not wish to continue as a member of the committee, and had resigned. 5.4: JM reported that Kelly did not wish to continue as a member of the committee, and had resigned.	
4.	<b>Open forum:</b> 4.1: After a brief discussion, it was agreed to keep the Twitter account open and not to submit a motion to the 2023 AGM on this matter.  4.2: It was agreed to remove the post of Diversity Officer but it was agreed not to remove diversity as a standing item for committee agendas.	
5.	<b>Administration:</b> 5.1 AGM: JM reported that he had visited the Calthorpe	

	<p>Arms in preparation for the AGM. The pub no longer supplies food but it can be ordered in. It was agreed that JM would investigate options and contact PF &amp; TJ to agree options and amount to spend. It was agreed that we should assume an attendance of 50.</p> <p>5.2 JM said that he would be standing down at the AGM. Several names were suggested as possible candidates for the role of secretary.</p> <p><i>[Post-meeting note – DK has spoken with Baska regarding the role. JM has arranged to speak with her on 5 April to explain the responsibilities of the post of secretary]</i></p>	JM
6.	<p><b>Finances:</b></p> <p>6.1: TJ spoke to the 2022/23 accounts. These were approved and it was agreed that they be sent to our auditor.</p> <p>6.2: TJ spoke to the 2023/24 proposed budget. After discussion, it was agreed to provide one free event per year. This was agreed as the catering for the AGM.</p> <p>It was agreed that a figure for marketing be included, given the reduction in expenditure on social events.</p> <p><i>[Post-meeting note – TJ circulated a revised budget on 26 March 2023, via email, to committee members]</i></p>	TJ
7.	<p><b>Rides list:</b></p> <p>7.1 1*: LR spoke to his report; he noted the shortage of ride leaders. There was a discussion about offering shorter, in-London rides as a way to broaden our appeal. PF offered to lead a half-day ride in London.</p> <p>7.2 2*: RJ reported that Sunday rides continue to be well-attended. RJ is encouraging riders to step up as leaders.</p> <p>7.3 3*: DK reported some rides had been affected by the weather. Rider numbers were healthy – normally between</p>	

	<p>seven and nine. There is a shortage of ride leaders.</p> <p>7.4.1 4*: There was no report, though the group is very active, with Julia Moye acting as coordinator. PF agreed to speak with Julia regarding being the 4* rep on the committee.</p> <p>7.5: It was agreed to add fields for ICE information and rider telephone numbers in the rides booking form. This information would be included in the ride leaders' emails.</p>	PF
8.	<b>Tours &amp; weekends:</b> No matters were discussed.	
9.	<b>Diversity:</b> No matters were discussed.	
10.	<b>Welfare &amp; safeguarding:</b> No matters were discussed.	
11.	<p><b>Website:</b></p> <p>11.1: RP agreed to collate and circulate a list of website passwords and the sections to which they relate.</p> <p><i>[Post-meeting note – RP circulated this information on 24 March 2023, via email, to committee members]</i></p> <p>11.2: DK raised the importance of having a second administrator to ensure resilience. It was agreed to have this as an agenda item at the next meeting.</p>	RP

12.	<p><b>Dates and venues of future meetings:</b></p> <p>12.1 It was agreed that future committee meetings will be held on 21 June, 20 September and 13 December at 19.00 via Zoom.</p> <p><a href="https://us02web.zoom.us/j/85137171384?pwd=RGpDUUNBTGMwSW9SRDBicUVQUWduUT09">https://us02web.zoom.us/j/85137171384?pwd=RGpDUUNBTGMwSW9SRDBicUVQUWduUT09</a></p> <p>Meeting ID: 851 3717 1384 Passcode: 938186</p> <p>12.2 It was agreed to hold our all-star summer social at the Great Hadham Country Club. JM agreed to investigate availability of the venue on 23 &amp; 30 July and 6 August.</p> <p><i>[Post-meeting note – JM has booked 30 July as the only available date. Food as per last year booked at £13.00 per head]</i></p>	JM
13.	<p><b>AOB:</b></p> <p>13.1 Club clothing: DK is considering a spring opening of the Pactimo shop. It was felt that there would be sufficient demand to exceed the minimum order value.</p>	

There being no further business the meeting finished at 21.13.