



CENTRAL LONDON CTC

Committee Meeting Minutes

Tuesday, 8 October 2019 at 14.00

Calthorpe Arms, Grays Inn Road, WC1X 8J

Present:

Colin Hartridge-Price (Chair)

Derek Adlam

Linus Rees

Paul Foster

Christine Johnson

Richard Philpott

Lisa Percival

1. Apologies: Jon McColl, Paul Krebs
2. Minutes of the last meeting were agreed a true record
3. Matters arising

Conversation with Butterworth Spengler, CUK's insurance brokers

Lisa fed back on some insurance questions we had, following a telephone conversation she had with Butterworths Spengler ("BS"), CUK's insurance broker.

BS said that CUK's insurance policy was a standard public liability policy which did not contain specific requirements. CUK introduced specific requirements in their guidelines, in order to reduce risk and, consequently, the cost of the policy.

Specifically, the requirement that riders must join CUK after 3 rides, was a CUK requirement. However, CUK might deny a rider the benefit of the

insurance policy should they have exceeded 3 rides.

BS also mentioned that the public liability cover included member-to-member cover (i.e. if two riders have an accident)

Richard asked what the situation was regarding claims against ride leaders. Lisa said she would check.

Action: Lisa

Regarding the requirement to take riders' names before rides, BS said that this was useful from the insurer's point of view as it meant that, in the event of an accident, we had details of witnesses. They did not see collecting details at lunchtime as an issue.

We discussed whether we should make collection of email addresses a requirement rather than voluntary but decided that this would conflict with our Data Protection obligations.

Discrepancy between CUK's guidelines and wording on our website

Linus highlighted wording on our website which does not accurately reflect the wording of CUK's Guidelines. In particular, the wording around the requirement to join CUK after three rides. It was agreed that Linus would adjust the wording and Richard would make the necessary alterations to the website.

Action: Linus and Richard

The requirement for the club to be a bonded operator if it provides both travel and accommodation on tours.

Central London CTC was alerted by Cycling UK that, if it provides both travel and/or accommodation on tours, this would constitute a package holiday and we would have to insure ourselves accordingly.

BS confirmed that this only applied where both travel and accommodation were provided and that, if we wished to avoid a tour being classed as a package holiday, we should ensure that riders paid for travel and

accommodation separately.

We agreed that Paul K was the best person to relay this to tour leaders.

Action: Paul K

We discussed what would happen if we booked a “package” tour, did not have the necessary insurance and the tour was cancelled. Richard said that the club would have to reimburse the riders.

Voluntary photographer

Lisa said she would find out what was happening with this.

Action: Lisa

4. Administration

Nothing to report

5. Finances

Derek circulated the accounts for 1 October 2018 to 30 September 2019. Total accumulated funds are £3091. The deficit for the period is £76. Total ride money for the period is £876.

There were 27 rides for which no ride money had been paid into the club account. All of these were 4* rides. Derek hoped that ride payments would resume when the 4* group had a new co-ordinator.

The budget for the period 1 October 2019 to 30 September 2020 was presented, with a projected deficit for the period of £234. The budget was approved.

6. Rides list

1* Linus said that there are now 16 people who have led 1* rides so he is quite well off for ride leaders.

2* There is one date in January left to fill on the 2* list.

3* Paul F's list is more or less full with only two dates remaining. It has been a successful summer with 5-12 riders on each ride. The 3* group has gained a few new riders from the 2* group. Paul F plans to offer half-day 3* rides which may suit people with children/busy jobs.

The spreadsheet is now visible - at <https://clctc.uk/fss> - to potential leaders (as a preview of how it will look on the live website) so that they can easily see which dates are taken, which will help with ride planning.

7. Tours and weekends

Tours 2019

Colin said that the tours had been a great success, with attendances as follows:

Holland – 8

Welsh Mountains – 20

Alps – 7

New Forest – 22

Almeira – 4

Colin thanked all the tour organisers. In particular, he noted that Simon Binning had stepped in to lead the New Forest tour rides at the last minute.

Tours 2020

Netherlands: 3-11 May

South West Tour: 1-8th June, optional extension to 10 June

The accommodation for the South West tour has been booked for 16 people. There is a maximum of 20 riders. The main tour will start from Exeter and finish at Taunton. There will be two places where the main tour will stop for two nights to allow riders to ride without luggage. There is also a 3-day extension to Newbury.

1* Tour: Cambridge, 20-22 June

There was a discussion about a possible one-star cycle tour of Cambridge and The Fens in summer 2020. Linus has done some research and is to email one-star riders calling for volunteers to take a lead on this and make it happen. The committee agreed to make an advanced payment for a group hotel (Travelodge) booking on the basis that the club would be fully reimbursed and that rooms could be cancelled at short notice if they were not taken.

Action: Linus and Lisa

8. Welfare

Nothing to report.

9. Website

Richard had nothing to report.

We discussed whether the minutes of the meetings could be more visible. However, there were so many competing interests for visibility on our website, that we decided to leave the minutes where they were.

10. AGM

Richard has a skeleton Agenda on the website, which we can add to. Jon McColl will be standing down as 4* co-ordinator but we think we have a replacement. All other Committee members are happy to continue in their roles.

We discussed prizes to be awarded at the AGM.

There are no deaths or serious illnesses to report to the AGM.

11. Procedure where a rider compromises safety of others

As a new ride-co-ordinator, Linus wanted to know what should be done in this situation. It was agreed that the best way for a leader to handle it was to have a quiet word with the person concerned and, if necessary, the leader was within their rights to ask that person to leave the ride.

12. Affiliations

LCC

We agreed that we would affiliate to LCC as the affiliation was free and would benefit members who were members of CTC and LCC in terms of cheaper LCC membership.

British Cycling

This membership would cost the club £98 p.a. but we would then appear on the Clubfinder part of British Cycling's website. Paul F made a case for affiliating: we could advertise our rides on British Cycling's website and we would appear on the list of participating clubs for Sportifs and other similar events. This would give the club a higher profile and may encourage riders, particularly younger riders, to join us when they may not otherwise have done so.

Lisa made the case against affiliating, as British Cycling is a competitor organization to CUK when it comes to applying for funding. Member numbers are important when applying to organisations like Sport England and our affiliation would have allowed a considerable enhancement of BC's membership.

Richard also pointed out that inputting rides on BC's website would be extra work.

We took a vote with 2:1 against affiliation (4 abstentions).

13. Young riders

We agreed with Colin that young riders were welcome to attend so long as:

- They were of reasonable age and ability
- They are accompanied by an adult
- They choose appropriate rides; and
- They check with the ride leader beforehand

14. Next meetings

AGM – 15 November 2019

15 January 2020

21 May 2020

15. AOB

Photos

20 photos for the photo competition at the AGM were printed by Colin, and the rest of the Committee made a selection from these for the final shortlist.